

Ann Windle School for Young Children Annual Head Start Budget Report 2011-2012

Head Start Act, Section 644
Compliance



Denton ISD Board
Meeting
Sept. 25, 2012

The Ann Windle Head Start program is funded by a Federal Grant in the amount of \$1,274,420.00

- The Head Start program serves 193 Pre-K students.
- The program operates 12 classrooms with highly qualified teachers and 12 classroom paraprofessionals.
- 6 additional Head Start staff include:
 - Education Specialist
 - Parent Involvement Specialist
 - Office Clerk
 - Social Services Clerk
 - 2 Social Services/Eligibility, Recruitment, and Selection Specialists.

Head Start Budget and Expenses 2011-2012

| Function | Expense Amount | Percentage of Expense |
|---------------------------|-----------------------|------------------------------|
| Instructional (11) | 1,002,345 | 81% |
| School Leadership (23) | 31,230 | 2.5% |
| Counseling Services (31) | 2,161 | <1% |
| Social Work Services (32) | 158,470 | 12.5% |
| Health Services (33) | 772 | <1% |
| Community Services (61) | 28,484 | 2% |
| Indirect Cost | 15,000 | 1% |
| Total | 1,238,463 | 100% |
| | | |

Head Start Budget and Expenses

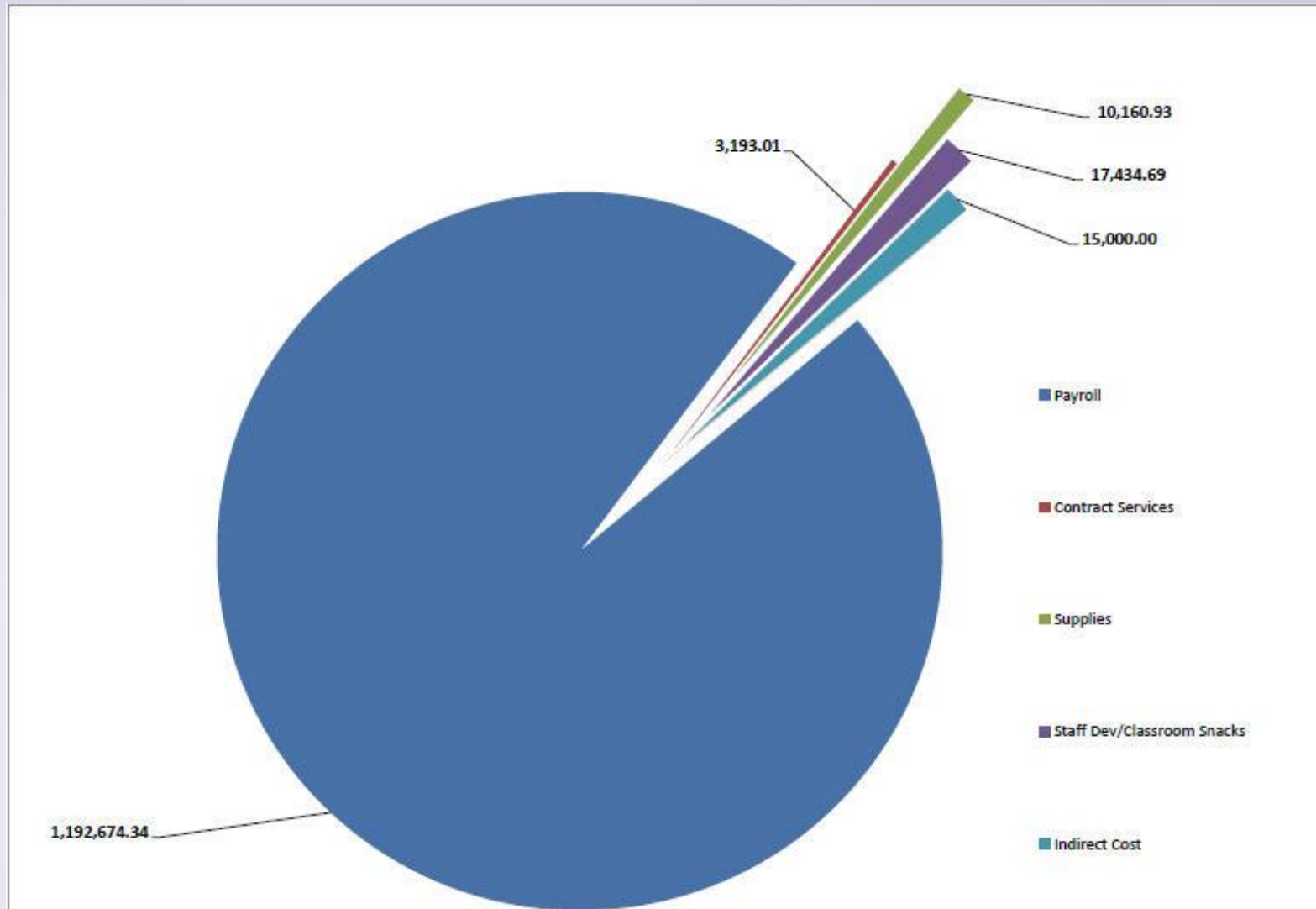
Final Budget 2011-2012

| | 7/1/11 Beginning Budget | 7/1/11 Adjusted Budget | Transfers | 6/30/12 Adjusted Budget | YTD Actual Expenditures | Outstanding Encumbrances | Variance |
|---|-------------------------|------------------------|-------------------|-------------------------|-------------------------|--------------------------|------------------|
| Function 11-Instruction | | | | | | | |
| 6100 Payroll Costs | 1,021,051.68 | 1,021,051.68 | (9,600.00) | 1,011,451.68 | 981,876.79 | - | 29,574.89 |
| 6200 Professional and Contracted Svcs | - | - | - | - | - | - | - |
| 6300 Supplies and Materials | - | - | 4,350.00 | 4,350.00 | 10,160.93 | - | (5,810.93) |
| 6400 Other Operating Costs | - | - | - | - | 10,307.58 | - | (10,307.58) |
| 6600 Capital Outlay | - | - | - | - | - | - | - |
| Total Function 11 | 1,021,051.68 | 1,021,051.68 | (5,250.00) | 1,015,801.68 | 1,002,345.30 | - | 13,456.38 |
| Function 23-School Leadership | | | | | | | |
| 6100 Payroll Costs | 25,500.00 | 25,500.00 | - | 25,500.00 | 25,302.70 | - | 197.30 |
| 6200 Professional and Contracted Svcs | 3,500.00 | 3,500.00 | - | 3,500.00 | 3,193.01 | - | 306.99 |
| 6300 Supplies and Materials | - | - | - | - | - | - | - |
| 6400 Other Operating Costs | 17,368.32 | 17,368.32 | (7,300.00) | 10,068.32 | 2,734.59 | - | 7,333.73 |
| 6600 Capital Outlay | - | - | - | - | - | - | - |
| Total Function 23 | 46,368.32 | 46,368.32 | (7,300.00) | 39,068.32 | 31,230.30 | - | 7,838.02 |
| Function 31-Counseling Services | | | | | | | |
| 6100 Payroll Costs | - | - | - | - | - | - | - |
| 6200 Professional and Contracted Svcs | - | - | - | - | - | - | - |
| 6300 Supplies and Materials | - | - | - | - | - | - | - |
| 6400 Other Operating Costs | - | - | 5,500.00 | 5,500.00 | 2,160.94 | - | 3,339.06 |
| 6600 Capital Outlay | - | - | - | - | - | - | - |
| Total Function 31 | - | - | 5,500.00 | 5,500.00 | 2,160.94 | - | 3,339.06 |
| Function 32-Social Work Services | | | | | | | |
| 6100 Payroll Costs | 178,000.00 | 178,000.00 | (14,000.00) | 164,000.00 | 157,010.40 | - | 6,989.60 |
| 6200 Professional and Contracted Svcs | - | - | - | - | - | - | - |
| 6300 Supplies and Materials | - | - | - | - | - | - | - |
| 6400 Other Operating Costs | - | - | 5,500.00 | 5,500.00 | 1,459.58 | - | 4,040.42 |
| 6600 Capital Outlay | - | - | - | - | - | - | - |
| Total Function 32 | 178,000.00 | 178,000.00 | (8,500.00) | 169,500.00 | 158,469.98 | - | 11,030.02 |

Head Start Expense by Object

| | | | |
|--------------------------------|------|-----------|-------|
| Payroll | 6100 | 1,192,674 | 96.3% |
| Contract Svcs. | 6200 | 3,193 | 0.3% |
| Supplies | 6300 | 10,161 | .08% |
| Staff Dev./Classroom Snacks | 6400 | 17,435 | 1.4% |
| Indirect Cost | - | 15,000 | 1.2% |
| Total | - | 1,238,463 | 100% |

Head Start Expense Pie Chart



Head Start Match Requirements

- Head Start Award for 2011-2012 - 1,274,420.
 - Required local match - 20% or 318,650

| | | |
|--|------------------|---------------|
| Denton ISD actual match | 470,140 | 23.8% |
| Volunteers match (21,257 hours @ \$12.50 each) | <u>265,717</u> | <u>13.5%</u> |
| Total of all sources for match | 735,857 | 37.3% |
| Head Start Federal Grant expense | <u>1,238,463</u> | <u>62.7%</u> |
| – Head Start annual cost from all sources | <u>1,974,320</u> | <u>100.0%</u> |

Head Start

Ann Windle In-Kind 2011 - 2012

Ann Windle School for Young Children
 901 Audra Lane
 Denton, Texas 76209
Denton I S D In-Kind Expense for Head Start 2011-2012

| | | |
|---------------------------|-----|---------|
| Head Start Students | 193 | 65.65% |
| PPCD & Pre K students | 101 | 34.35% |
| Total Ann Windle Students | 294 | 100.00% |
| Head Start classrooms | 12 | 66.67% |
| "other" classrooms | 6 | 33.33% |
| Total classrooms | 18 | 100.00% |

| Type of Expense | Ann Windle Annual Cost paid by DISD (actual) | Head Start Program Cost paid by DISD |
|---|--|--------------------------------------|
| Denton Municipal Utilities-electric, water, waste | 83,881 | 55,921 |
| Tru Green Lawn Service | 13,761 | 9,174 |
| Building depreciation | 133,930 | 89,287 |
| Custodial Service | 60,443 | 40,295 |
| Facility cost (classroom %) | 292,015 | 194,677 |
| Teacher | 182,156 | 53,799 |
| Administration-Program Director, Adm Asst, reception | 142,447 | 93,511 |
| Registered Nurse | 54,995 | 36,102 |
| Diagnostician (Total 83 students served with 23 HS served) | 83,140 | 23,038 |
| Computer technician | 11,176 | 7,337 |
| Spec Ed staff-see spec ed time spreadsheet for detail | 335,857 | 11,066 |
| DISD Staff Salary cost (student % except spec ed) | 809,771 | 224,853 |
| Classroom-supplies, printshop | 58,148 | 38,172 |
| Campus Administration-supplies, copiers, postage, printshop | 6,392 | 4,196 |
| Staff Development | 3,202 | 2,102 |
| Other operating-snacks, mileage, buses | 9,354 | 6,141 |
| Other cost | 77,096 | 50,611 |
| Total Public In-Kind (Denton ISD Local funds) | 1,178,882 | 470,140 |
| Total Private In-Kind (21,257.36 Volunteer hours @ \$12.50 per hour) | 375,417 | 265,717 |
| Grand Total In-Kind | 1,554,299 | 735,857 |

Indirect costs-

DISD Central Services staff assistance not included in above dollars:

Child Nutrition, Human Resources, Payroll, Purchasing, Accounts Payable, Grant Accountant, PDC Staff Development, Bilingual Services, Counseling Services

Financial Audit Information

Federal

- Head Start program monitoring and financial audit is performed every three years. The last one was completed in February of 2010 with no material findings.
- The next federal program audit for Head Start is to be performed in early 2013.

Local

- Denton ISD conducts an annual financial audit that includes review of all federal funding. The last one was completed in November of 2011 with no material findings.
- The audit for 2011-2012 is currently being conducted with a scheduled completion date of November 2012.